



---

Meeting: Audit and Governance Committee  
Time: 10.00 am  
Date: 8 June 2016  
Venue: Committee Room 2, County Hall, Colliton Park, Dorchester, Dorset, DT1 1XJ

---

Trevor Jones (Chairman)	Kate Wheller (Vice-Chairman)	Pauline Batstone
Andrew Cattaway	Hilary Cox	Lesley Dedman
Janet Dover	David Harris	Peter Richardson
Peter Wharf		

---

## Notes:

- The reports with this agenda are available at [www.dorsetforyou.com/countycommittees](http://www.dorsetforyou.com/countycommittees) then click on the link "minutes, agendas and reports". Reports are normally available on this website within two working days of the agenda being sent out.
- We can provide this agenda and the reports as audio tape, CD, large print, Braille, or alternative languages on request.

- **Public Participation**

Guidance on public participation at County Council meetings is available on request or at <http://www.dorsetforyou.com/374629>.

- (a) **Public Speaking**

Members of the public can ask questions and make statements at the meeting. The closing date for us to receive questions is 10.00am on 3 June 2016, and statements by midday the day before the meeting.

- (b) **Petitions**

The Committee will consider petitions submitted in accordance with the County Council's Petition Scheme.

---

**Debbie Ward**  
Chief Executive

Contact: Denise Hunt, Senior Democratic Services Officer  
County Hall, Dorchester, DT1 1XJ  
01305 224878 - [d.hunt@dorsetcc.gov.uk](mailto:d.hunt@dorsetcc.gov.uk)

Date of Publication:  
Tuesday, 31 May 2016

---

## 1. Apologies for Absence

To receive any apologies for absence.

## 2. Code of Conduct

Councillors are required to comply with the requirements of the Localism Act 2011 regarding disclosable pecuniary interests.

- Check if there is an item of business on this agenda in which the member or

- other relevant person has a disclosable pecuniary interest.
- Check that the interest has been notified to the Monitoring Officer (in writing) and entered in the Register (if not this must be done on the form available from the clerk within 28 days).
- Disclose the interest at the meeting (in accordance with the County Council's Code of Conduct) and in the absence of a dispensation to speak and/or vote, withdraw from any consideration of the item.

The Register of Interests is available on Dorsetforyou.com and the list of disclosable pecuniary interests is set out on the reverse of the form.

<b>3. Terms of Reference</b>	1 - 2
To note the Terms of Reference for the Committee.	
<b>4. Public Participation</b>	
(a) Public Speaking	
(b) Petitions	
<b>5. Annual Internal Audit Report 2015/16</b>	3 - 28
To consider a report by the South West Audit Partnership (attached).	
<b>6. Internal Audit Plan 2016/17</b>	29 - 48
To consider a report by the South West Audit Partnership (attached).	
<b>7. External Audit Plan 2015/16</b>	49 - 64
To consider a report by the Council's external auditors, KPMG (attached).	
<b>8. Draft Annual Governance Statement 2015/16</b>	65 - 78
To consider a report by the Chief Executive (attached).	
<b>9. Bidding Procedure to Manage External Funding Activity</b>	79 - 82
To consider a report by the Policy and Performance Officer, VCSE and External Funding (attached).	
<b>10. Draft 2015/16 Outturn and Financial Management Report</b>	83 - 92
To consider a report by the Group Finance Manager (attached).	
<b>11. Constitutional Changes</b>	93 - 104
To consider a report by the Monitoring Officer (attached).	
<b>12. Work Programme</b>	105 - 110
To consider the Committee's current work programme.	
<b>13. Questions by County Councillors</b>	
To receive any questions received in writing by the Chief Executive by not later than 10.00am on 3 June 2016.	